

## **2020 Motorsport UK Kart Masters British Kart Grand Prix**

# **FINAL INSTRUCTIONS:**

This Meeting is organized by the Trent Valley Kart Club Governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, the Supplementary Regulations of the event and any written instructions that the organizer's issue for the meeting. These Final Instructions must be read in conjunction with the Supplementary Regulations of the event and any event bulletins issued at or before the event.

Event Permit Number 115462  
Track License Number K/2020133

### **TIMETABLE**

#### **Thursday 30<sup>th</sup> July:**

Parking up will commence from 08.00 until 20:00

Competitors must NOT set up their equipment/awnings until directed to their annual or allocated pit bay by a TVKC Official.

Competitors arriving between 20:00 on Thursday and 7am on Friday must park in an orderly waiting line in the rear paddock until parking commences at 7am on Friday.

If the car park is full or closed do not block the entrance but park on the approach road well over to the side as access is required at all times for emergencies.

**PLEASE SEE THE DOCUMENTATION SECTION FOR FURTHER VENUE ACCESS INFORMATION.**

No cars officials or otherwise are allowed in the main pit area. No unauthorized Caravans/Motorhomes are allowed in the main pit area. There is a separate grassed caravan/motorhome park to which all such vehicles will be directed.

All Pit Bays must be paid for in advance or will be released to the waiting list.

**PLEASE MAKE SURE ALL AISLES ARE KEPT CLEAR.**

Ball games, cycling/scooters and any other motorized gadgets are forbidden on site at all time throughout the event and will be dealt with by confiscation until the end of the meeting.

**DOGS MUST BE KEPT ON A LEAD AND UNDER CONTROL AT ALL TIMES.**

Cables and wires crossing the paddock aisles must be covered adequately to reduce the risk of tripping.

Anyone not adhering to these instructions may be asked to leave the circuit at the discretion of TVKC.

Your cooperation is greatly appreciated and will ensure everyone has a fantastic event.

#### **Friday 31<sup>st</sup> July:**

- Parking up/gates open at 07.00 No cars, Officials or otherwise are allowed in the main pit area. No unauthorized Caravans/Motorhomes are allowed in the main pit area. There is a separate grassed caravan/motorhome park to which all such vehicles will be directed.
- This is an optional Practice day, restricted to Kart Masters competitors only.
- Signing on for this Practice day will be from 12:00 Monday 27<sup>th</sup> - online
- Sessions will be timed at 8 Minutes in all classes, starting at 09:00.
- Signing on for the Saturday and Sunday will be from 12:00 on Monday 27<sup>th</sup> July - online
- Scrutineering cards can be completed online from 12:00 on Friday 31<sup>st</sup> July
- Drivers Briefing will be available to read online from 12:00 on Monday 27<sup>th</sup> July it is mandatory for all drivers and Parent/Guardians to read the Briefing and familiarize yourself with the information.
- Transponders must be fitted from Practice 4 onwards, as these sessions will be timed.

- **Saturday 1<sup>st</sup> August:**
- Official Practice commences from 09:00
- Timed Qualification commences at 11:20
- Lunch break will be after Timed Qualifying

**Sunday 2<sup>nd</sup> August:**

- Warm up 8.45 am - Order as per Official Timetable
- Pre-Finals commence at 09.30 (12 minutes +1lap)
- Lunch Break will be at 12:10
- The Grand Prix Finals will commence at 13:00 (15 minutes +1 lap)
- Trophy presentation will be after each Grand Prix Final, in front of the Grandstand.

Please Note: you must refer to the official timetable, the above is a guide for your reference.

**OFFICIALS OF THE MEETING**

Motorsport UK Steward	Ken Potter
Steward	Adrian Bibby
Steward	Joel Taylor
Clerk of the Course	Nigel Edwards
Deputy Clerk of the Course	David Manchester
Assistant Clerk of the Course	Lee Manchester
Assistant Clerk of the Course	Dan Ashton
Secretary of the Meeting	Danielle Short
Race Control	Louise Brown
Race Control	Clare Mills
Race Control	Shelly Barrett
Runner	Claudia Short
Chief Scrutineer	Ben Moore
Eligibility Scrutineer	Ernie Salmon
Scrutineer	Gaynor Griffin
Scrutineer	Peter Griffin
Scrutineer	Darren Masters
Scrutineer	Gary Meichan
Environmental Scrutineer	TBA
Chief Timekeeper & Judge of Fact	Ian Rogers
Assistant Timekeeper	Des Woodcock
Starter	Ryan Manchester
Assistant Starter	Oliver Robinson
Camera Technicians	Kyle Manchester & Richie Mason
Chief Marshal	Glyn Griffiths
Grid Marshal	Kevin Robinson, Clive Charlesworth & Sue Potter
Covid-19 Officer	Richard Lock
Ambulance & Crew	Meditech Global

**OFFICIALS OF THE MEETING cont'd**

Chief Medical Officer  
Commentator

TBA  
Henry Beaudette

Any changes to the Officials will be communicated by bulletin.

**DOCUMENTATION – Drivers, PG's & Teams**

Prior to the commencement of the meeting, drivers will be sent an email to electronically sign on for the event and view/accept the drivers briefing. Please ensure you do this in the allocated time notified in the Official timetable. Drivers under 18 will also need their PG to electronically sign on.

Upon arrival to the venue, you will need to check in at the gatehouse and collect your wristband which MUST be worn throughout the meeting.

Team Managers – you will receive an email to register all your team personnel, please ensure all your attendees are registered, as any unregistered person may be refused entry to the venue. Your personnel, upon arrival to the venue should check in at the gatehouse to obtain their wristband.

Once you have checked in on your first day of the event, you will not need to check in again. Your wristband remains valid for the entire event and must be worn at all times. Anyone losing/misplacing their wristband, may be refused entry to the venue.

**ONLINE SIGNING ON & DRIVERS BRIEFING**

The online signing on process will be available from the times specified in the Official timetable. Anyone unable to sign in within the allocated time must notify the Secretary of the Meeting as soon as possible.

Mechanics will need to collect their Mechanic's band from Race Control before 1<sup>st</sup> practice, the Mechanic wristband allows access to the Dummy Grid/Parc Ferme areas. Strictly one mechanic per driver will be allowed access to these areas. Anyone losing their wristband will be charged £15 for a replacement without exception.

Transponder collection from Race Control will be available from 11:00am on Friday 31<sup>st</sup> July and a further 30 minutes from 08:00 – 08:30 on Saturday morning and contactless payments only will be accepted. Transponders must be fitted from the 1<sup>st</sup> Official practice session on Saturday morning. Live timing will be available for the afternoon sessions on Friday.

Drivers Briefing will be available to read via the link on the signing on email. All drivers, PG's and Team Managers are required to read and familiarize themselves with the content of the Briefing.

**ELECTRONIC SCRUTINEERING CARDS & TYRE BARCODING PROCEDURE**

The Electronic Scrutineering card will be available to complete between 12:00 on Friday 31<sup>st</sup> July and 11:15am on Saturday 1<sup>st</sup> August.

Anyone not completing the card in this time will be reported to the Stewards.

The Scrutineering card (when available between the times stated above) will be accessed on the same link as the signing on and drivers briefing link that will be emailed to competitors prior to the event. Once you have submitted your scrutineering card no changes can be made without approval from the chief scrutineer and the Stewards of the event.

**MOTORSPORT UK KARTMASTERS BRITISH KART GRAND PRIX**

Tyre barcode scanning will be by class – please see your allocated time in the table below. The procedure will be as follows;

Queue outside the scrutineering bay respecting social distancing. When it is your turn, place the 4 tyres on the available table (cadets please take your wets too) please then stand back 2 mtrs until the Scrutineer has scanned your tyres., you will then collect your tyres from the table and take them away.

<b>Class:</b>	<b>Barcode Tyre Date &amp; Time:</b>
IAME Cadet	Friday 31 <sup>st</sup> July 10:00-11:00 Including Wet Tyres
Honda Cadet	Friday 31 <sup>st</sup> July 11:00-12:00 Including Wet Tyres
Mini Group	Friday 31 <sup>st</sup> July 12:00-13:00
Junior Rotax	Friday 31 <sup>st</sup> July 13:00-14:00
Junior X30	Friday 31 <sup>st</sup> July 14:00-15:00
Senior Rotax	Friday 31 <sup>st</sup> July 15:00-16:00
Senior X30	Friday 31 <sup>st</sup> July 16:00-17:00
ALL Classes	Saturday 1 <sup>st</sup> August 07:30- 09:00 – only for drivers not barcoding tyres on Friday

**PARC FERME/STARTING OF ENGINES**

We remind all competitors that TVKC reserve the right to organise and administer a Parc Ferme for tyre's, engines, or other Kart components at any time during the event for individual drivers or by class.

There is an area in the paddock specifically for the starting of engines. Pit Bays A11 & B11. This area will be monitored by an Official of the meeting. – Please obey the signs within the area.

**CAMERAS & GO PROS**

Cameras & Go Pros are permitted for use during practice and official practice. From Timed Qualifying onwards no cameras on karts are permitted unless requested by the organizer for media purposes

**LIVE STREAMING**

Alpha Live, the dedicated production company will be on site filming during the weekend for the live stream and social media. Your cooperation would be greatly appreciated for any interviews which will be representing the Kart Masters Event and TVKC.

**SOCIAL MEDIA, RACE N RESPECT & SAFEGUARDING**

Motorsport UK & Trent Valley Kart Club request that all participants including Officials, Teams & mechanics familiarize themselves with the Motorsport UK Race 'N' Respect code and the Trent Valley Kart Club Social Media Policy.

TVKC will not tolerate any negative or detrimental posting on social media.

The Club safeguarding officers are Mrs. Clare Mills & Mrs. Sarah Edwards. Both can be contacted by calling 07545131099 at this event.

**COVID-19 GUIDELINES AND INFORMATION**

All attendees must respect the requirement to social distance whilst on the premises and to follow frequent hand washing measures as per Government guidelines.

A Maximum of 2 people plus the driver only are permitted at the event, this must include mechanic and spectators are not permitted.

Temperature checks may be made on arrival to the circuit.

Competitors should supply their own Personal Protection Equipment in line with Government guidelines.



**1<sup>ST</sup>-2<sup>ND</sup> AUGUST  
2020**

**MOTORSPORT UK KARTMASTERS BRITISH KART GRAND PRIX**

Each individual is responsible for discarding any used PPE safely once finished with and remove it from site.

Enclosed awnings should be well ventilated, awning doors and windows should be open at all times whilst the awning is in use and social distancing within awnings must be respected.

Awnings are permitted to be closed and made secure overnight whilst not in use.

Track walks are permitted but social distancing must be adhered to at all times.

Face coverings are mandatory in all areas of the venues at all times with the exception of your allocated pit bay.

Here is the link to Motorsport UK Covid-19 Guidance:

<https://www.motorsportuk.org/wp-content/uploads/2020/07/2020-07-08-covid-19-competitor-guidance-v2.pdf>

**We hope you enjoy your weekend with us at TVKC.**