



**Trent Valley Kart Club**  
**05-06 June 2021**

**FINAL INSTRUCTIONS:**

This Meeting is organized by the Trent Valley Kart Club Governed by the General Regulations of Motorsport UK incorporating the provisions of the FIA International Sporting Code, the Supplementary Regulations of the event and any written instructions that the organizer's issue for the meeting. These Final Instructions must be read in conjunction with the Supplementary Regulations of the event and any event bulletins issued at or before the event.

Event Permit Number 120426  
Track License Number K/2021 149

**TIMETABLE**

Please refer to the official timetable emailed to you prior to the event.

**OFFICIALS OF THE MEETING**

Motorsport UK Steward	Nigel Drayton
Event Steward	Ken Potter
Event Steward	David Manchester
Clerk of the Course	Nigel Edwards
Deputy Clerk of the Course	Lee Manchester
Deputy Clerk of the Course	Dan Ashton
Assistant Clerk of the Course	Jacob Page
Secretary of the Meeting	Danielle Short
Race Control	Louise Brown
Race Control	Shelly Barrett
Race Control	Clare Mills
Runner	Claudia Short
Chief Scrutineer	Ben Moore
Eligibility Scrutineer & Technical Commissioner	Ernie Salmon
Scrutineer	Gaynor Griffin
Scrutineer	Peter Griffin
Scrutineer	Tyler Lee
F100 Scrutineer	Wal Coward
Environmental Scrutineer	Oliver Robinson
Chief Timekeeper & Judge of Fact	Des Woodcock
Assistant Timekeeper	Yazmin Bradley
F100 Timekeeper	William Wren
Starter	Ryan Manchester
Camera Technicians	Richie Mason
Chief Marshal	Glyn Griffiths
Grid Marshal	Kevin Robinson, Clive Charlesworth, Craig Czornyj
Covid-19 Officer	Sue Potter
Ambulance & Crew	Meditech Global
Chief Medical Officer	TBA

Any changes to the Officials will be communicated by bulletin.

**DOCUMENTATION – Drivers, PG's & Teams**

Prior to the commencement of the meeting, drivers will be sent an email to electronically sign on for the event and view/accept the drivers briefing. Please ensure you do this in the allocated time notified in the Official timetable. Drivers under 18 will also need their PG to electronically sign on.

Upon arrival to the venue, you will need to check in at the gatehouse.

Team Managers – you will receive an email to register all your team personnel, please ensure all your attendees are registered, as any unregistered person may be refused entry to the venue. Your personnel, upon arrival to the venue should check in at the gatehouse.

### **ONLINE SIGNING ON & DRIVERS BRIEFING**

The online signing on process will be available from the times specified in the Official timetable. Anyone unable to sign in within the allocated time must notify the Secretary of the Meeting as soon as possible.

Mechanic's will need to collect their Mechanic's band from Race Control before 1<sup>st</sup> practice, the Mechanic wristband allows access to the Dummy Grid/Parc Ferme areas. Strictly one mechanic per driver will be allowed access to these areas. Anyone losing their wristband will be charged £15 for a replacement without exception.

Transponder collection from Race Control will be available from 11am on Saturday 5<sup>th</sup> June and contactless payments only will be accepted. Transponders must be fitted for the last practice on Saturday.

Drivers Briefing will be available to read via the link on the signing on email. All drivers, PG's and Team Managers are required to read and familiarize themselves with the content of the Briefing.

### **F100 Drivers**

Please sign on via your online Drivers portal.

### **ELECTRONIC SCRUTINEERING CARDS & TYRE BARCODING PROCEDURE**

The Electronic Scrutineering card will be available to complete between 15:00 on Wednesday 2<sup>nd</sup> June and 15:00 on Saturday 5<sup>th</sup> June.

Anyone not completing the card in this time will be reported to the Stewards.

The Scrutineering card (when available between the times stated above) will be accessed on the same link as the signing on and drivers briefing link that will be emailed to competitors prior to the event. Once you have submitted your scrutineering card no changes can be made without approval from the chief scrutineer and the Stewards of the event.

Tyre barcode scanning will be on Saturday afternoon prior to Timed Qualification – F100 Classes are not required to have their Tyre barcodes scanned.

Queue outside the scrutineering bay respecting social distancing. When it is your turn, place the 4 tyres on the available table, please then stand back 2 mtrs until the Scrutineer has scanned your tyres, you will then collect your tyres from the table and take them away.

### **F100 Drivers**

Electronic Scrutineering F100 Competitors to make their scrutineering declarations by 15:00hrs on Saturday 5<sup>th</sup> June via their own drivers portal

### **PARC FERME/STARTING OF ENGINES**

We remind all competitors that TVKC reserve the right to organise and administer a Parc Ferme for tyre's, engines, or other Kart components at any time during the event for individual drivers or by class.

There is an area in the paddock specifically for the starting of engines. Pit Bays A11 & B11. This area will be monitored by an Official of the meeting. – Please obey the signs within the area.

### **CAMERAS & GO PROS**

Cameras & Go Pros are permitted for use during practice. From Timed Qualifying onwards no cameras on karts are permitted.

### **Honda & IAME Cadet Timed Qualification Grids**

Honda Cadet will have allocated grid slots for Timed Qualifying. These will be decided by to the lap times in the final practice with the fastest time taking pole on the grid, 2<sup>nd</sup> fastest will take 2<sup>nd</sup> place on the grid etc.

### **SOCIAL MEDIA, RACE N RESPECT & SAFEGUARDING**

Motorsport UK & Trent Valley Kart Club request that all participants including Officials, Teams & mechanics familiarize themselves with the Motorsport UK Race 'N' Respect code and the Trent Valley Kart Club Social Media Policy.

TVKC will not tolerate any negative or detrimental posting on social media.

The Club safeguarding officers are Mrs. Clare Mills & Mrs. Sarah Edwards. Both can be contacted by calling 07545131099 at this event.

The consumption of alcohol within Team awnings/pit bays for Teams/Drivers/Mechanics is prohibited during the track action timetable.

### **Rear Paddock Parking**

Please note that we have extended the working vehicle area in the rear paddock, ALL cars must be in the Main Car Park which is the hard-standing area at the far end of the rear paddock – see yellow arrow. (NO CARS in the tarmac area in the picture) – Thank You.. New barriers and signs will make the areas easily identifiable so please ensure any cars are parked in the correct location otherwise they will be asked to move.

Please see photo below.



### **F100 Paddock Parking**

F100 drivers – TVKC will endeavor to park you together. This will be in the rear paddock along the metal fence with the electric hook ups available for your use.

### **COVID-19 GUIDELINES AND INFORMATION**

All attendees must respect the requirement to social distance whilst on the premises and to follow frequent hand washing measures as per Government guidelines.

A Maximum of 2 people plus the driver only are permitted at the event, this must include mechanic and spectators are not permitted.

Temperature checks may be made on arrival to the circuit.

Competitors should supply their own Personal Protection Equipment in line with Government guidelines.

Each individual is responsible for discarding any used PPE safely once finished with and remove it from site.

Awnings must be well ventilated, awning doors and windows, where possible should be left open whilst the awning is in use and social distancing within awnings must be respected.

Awnings are permitted to be closed and made secure overnight whilst not in use.

Track walks are permitted but social distancing must be adhered to at all times.

Face coverings are mandatory in all areas of the venues at all times including your working area/pit bay/awning. The latest Motorsport UK Guidance on Face coverings can be found here:

<https://www.motorsportuk.org/wp-content/uploads/2020/09/motorsportuk-powerpoint-presentation-v3.pdf>

Here is the link to Motorsport UK Covid-19 Guidance:

<https://www.motorsportuk.org/wp-content/uploads/2020/07/2020-07-08-covid-19-competitor-guidance-v2.pdf>

**We hope you enjoy your weekend with us at TVKC.**