

### **TVKC Club Rules**

#### **1. TITLE**

1.1. The name of the Club shall be "TRENT VALLEY KART CLUB LIMITED", ("the **Club**").

#### **2. AIMS AND OBJECTIVES**

2.1. To uphold the Objectives as provided in the Club's Articles of Association.

#### **3. APPLICATION OF THESE RULES**

- 3.1. All Members are bound by these Club Rules and any other associated Regulations, Rules and written instructions.
- 3.2. These Club Rules are applicable on all TVKC organised Events.
- 3.3. Any breach of these Club Rules, and any other associated Regulations (i.e. Supplementary, Championship, Final Instructions, etc...) may be subject to the Disciplinary process as outlined in Clause 6.

#### **4. MEMBERSHIP**

##### **4.1. REQUIREMENTS**

4.1.1. Membership of the Club shall be open to all aged 6+ and not restricted on the grounds of sex, race or of political, religious or other opinions, to any person who is prepared to accept and support the objectives of the Club.

##### **4.2. APPLICATION FOR MEMBERSHIP**

4.2.1. Applications for Membership of the Club shall be submitted to the Club Competition Secretary via the online Club Membership Registration process, with the relevant Application Fee and will immediately be accepted provisionally.

4.2.2. Membership will only be confirmed once fees are paid in full and upon allocation of a Membership number.

4.2.3. Membership of the Club shall continue only for the period covered by the current Membership Application, and Members shall be subject to re-application each year. All Applications must be made by an individual in their own correct name. Applications by persons under the age of 18 years must be submitted by a legal parent or guardian.

##### **4.3. MEMBERSHIP FEE & NON-PAYMENT**

4.3.1. All Members are subject to an annual Membership Fee which is payable upon Membership Application. The Membership Fee will be the same price for all Membership Types but discounts may be offered at the discretion of the Board.

4.3.2. Any Member Applications received after the first Sunday of September in each year shall be liable for only 50% of the Membership Fee.

4.3.3. Any Member of the Club who has not paid their Member Fee within one month of the date of the Application shall be notified of the fact in writing, by the Club Competition Secretary or the Treasurer. If, after one month thereafter, any Member who has still failed to pay their Membership Fee may, unless sufficient reason be shown to the satisfaction of the Board, be taken off the Member's list with immediate effect. No Member, whose application is in arrears, shall be eligible to take part in any competitions organised by the Club unless with the Club's express permission.

##### **4.4. RESIGNATION**

4.4.1. Any Member wishing to resign their Membership may do so at any time by giving notice in writing to the Club Competition Secretary. Once notice has been given, 4.4.2a-c apply.

4.4.2. If a Member does not renew their Membership on, or before, the date on which their Membership would have become due for renewal in any year then that Member shall:

- a) immediately cease any privileges of Membership,
- b) shall remain liable for the payment of any debts due or outstanding to the Club,
- c) cease to have any claim upon the property of the Club.

4.4.3. No Membership Fee refunds will be issued to any Member after 31<sup>st</sup> January of each year, or the first Club Event of the year, whichever is earliest.

4.4.4. In exceptional circumstances, to be agreed by the full Board, a refund may be issued.

#### **4.5. RESPONSIBILITY OF MEMBERS**

4.5.1. All Members are bound by these Club Rules and all Regulations (Venue, Championship or otherwise) published on the TVKC website and should treat all TVKC, and PF International, property with respect and care.

4.5.2. All Members should treat all Officials, TVKC and PFi Representatives along with other Members and all personnel on site with respect.

4.5.3. TVKC upholds Motorsport UK's Race and Respect campaign and any breaches of this campaign will be reported to Motorsport UK.

4.5.4. Any potential breach of these Rules may be reported to the Board and will be subject to the Disciplinary Procedure outlined in section 5.

4.5.5. Members are responsible for the actions of all persons connected with them at all times.

### **5. DISCIPLINARY**

5.1. Any potential breach of these Club Rules, or any associated TVKC Regulation, should be reported to the Competition Secretary or the Club Secretary, who will then pass the report onto the Board.

5.2. The Club have a Disciplinary Committee who shall have the power to take appropriate steps to investigate, at the request of the Board, any reports in full. This may include requesting statements from all those involved and reviewing of any evidence available to the Club. The Disciplinary Committee shall have the power to take any appropriate disciplinary action based on the findings, including up to a permanent termination of Membership of the Club and/or restriction of access to Club permitted activities. The Club reserve the right to inform Motorsport UK Case Coordinator where they deem appropriate.

5.3. Whilst investigating any reports, the Disciplinary Committee shall have the power to instigate a temporary suspension of Membership or attendance until such time that a decision is made on the findings of the investigation.

5.4. There shall be the right of Appeal to an Appeal Committee set up as required by the Board to act on its behalf, against any decision made. The Appeal should be made to the Competition Secretary or Club Secretary within 7 days of the Decision being issued.

5.5. This Procedure is applicable to any reports involving Members submitted regarding incidents on TVKC managed days and/or PFi managed days.

### **6. EVENTS**

6.1. All Events organised by the Club shall be held under the rules and requirements of Motorsport UK.

### **7. THE PADDOCK**

7.1. Management of the Paddock space is as per the Paddock Regulations and in conjunction with Motorsport UK's Paddock Safety Document – these can be found on [www.tvkc.co.uk](http://www.tvkc.co.uk).

### **8. TRACK ACCESS**

8.1. There is no access to the track unless you've been authorised to enter, which many include pre-daily track action track walks. If perimeter gates are locked then no track access is allowed.

### **9. PRACTICE DAYS**

9.1. Proof of a valid Membership is required at all Practice and Test days at PFI.

9.2. All race clothing and equipment needs to conform to the current Motorsport UK standards.

9.3. The minimum age for a non-MSUK permitted practice at TVKC is 8 years of age. Proof of age can be taken from your MSUK Licence. If it is a special Bambino practice, then the minimum age allowed is 6 years of age.

9.4. You'll need to have passed your ARKS test before you can take part in a practice day on a TVKC race weekend.

## **10. RACE ENTRIES**

10.1. The process for submitting and acceptance of a Race Entry is stipulated in the Event Supplementary Regulations and/or TVKC Championship Regulations.

## **11. HEALTH AND SAFETY**

- 11.1. Bikes, scooters, ball games etc are banned from the paddock throughout any TVKC Event. Any breach of this will be subject to a penalty as outlined in the Final Instructions.
- 11.2. TVKC's Paddock Regulations apply, these can be found on the TVKC website. Any breach of these Paddock Regulations will be subject to the Disciplinary Procedure outlined in Clause 6.
- 11.3. The consumption of alcohol within Team Awnings/Pit Bays for Teams/Drivers/Mechanics is prohibited during the track action timetable.
- 11.4. Alcohol and drug testing may take place at any time following the Motorsport UK Guidelines for Alcohol and Drug testing.
- 11.5. Anyone who fails an Alcohol and Drug test may be penalised by the Steward of the Event and may be subject to the Disciplinary Procedure.

## **12. OBSERVANCE AND INTERPRETATION OF RULES**

12.1. Every Member binds themselves to abide by these Club Rules, and also by any modifications thereof made in conformity with such rules, and also to accept as final and binding the decision of the Board in all cases of dispute or disagreement as to the interpretation of these rules.

## **13. ALTERATION OF RULES**

- 13.1. These Club Rules will be subject to an Annual Review carried out by the Board and are submitted Annually to Motorsport UK as part of the Club Renewal process. Approval of the Club's status by Motorsport UK provides approval of these Club Rules.
- 13.2. Any alterations within the year may be made in these rules by a Board Meeting provided (a) that details of the proposed alteration or alterations are included in the notice of the Board Meeting and (b) that the resolution proposing such alteration is carried out by two thirds of those present and voting at such Board Meeting.

## **14. BANKING**

14.1. All monies of the Club shall be banked by the Treasurer in the name of the Club, and no disbursements shall be made therefrom except in accordance with the Board authorisation.

## **15. USE OF CLUB NAME AND ADDRESS**

15.1. The name and address of the Club shall not be given by a Member as his address for trade, advertising or business purposes, or in connection with any legal proceedings.

## **16. SAFEGUARDING**

- 16.1. Please refer to our Safeguarding Policy which can be found on the TVKC website.
- 16.2. TVKC Safeguarding Officers are Danielle Short and Louise Brown. Tel [07545 131099]. Email [compsec@tvkc.co.uk and louise@tvkc.co.uk].

## **17. SOCIAL MEDIA**

17.1. Please refer to our Social Media Policy which can be found on the TVKC website.

## **18. OTHER**

18.1. Please drive through the villages with care at sensible speeds and with respect for the residents.



- 18.2. Overnight parking is the sole responsibility of the Circuit Management. If you arrive after 9.30am on race days the admission fee may be charged.
- 18.3. Surrounding crops/fields are out of bounds.
- 18.4. Arks at TVKC – TVKC'S Arks Examiner is Dan Ashton E: [arks@tvkc.co.uk](mailto:arks@tvkc.co.uk)